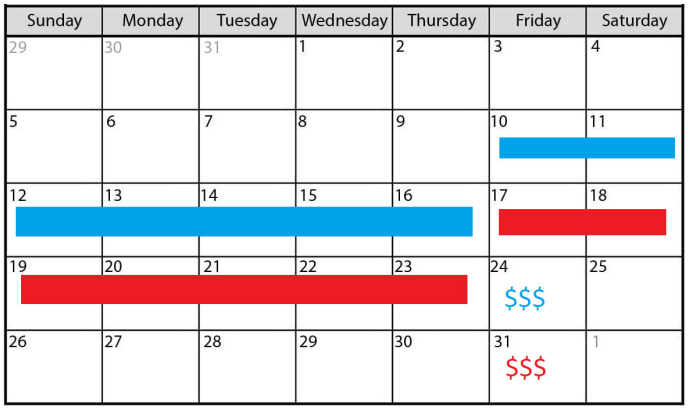
GETTING PAID

WHEN YOU GET PAID



You're paid weekly on Fridays for the pay period prior. In the above example, you'd be paid on the 24th for sessions between the 10th and the 16th. Work done on the 17th-23rd would be paid on the 31st. If you fail to do attendance or do it late, it may affect when you are paid for that session.

HOW YOU GET PAID

Our payroll service Gusto will directly deposit your earnings into your bank account. You can change your bank account by logging into Gusto at any time. You **MUST** do attendance to get paid.

CONTRACTOR NOTE

You are an independent contractor, not an employee. That means that no taxes are taken out of your payments and you will need to pay the taxes on your earnings at the end of the year. You will be able to download a form 1099 from Gusto at the end of the year for tax reporting purposes.

VIEWING YOUR EARNINGS

In TutorBird, you can view your current earnings.

- Click on "Settings"
- Click on "My Preferences"
- Click on "Payroll" and you should see a log of sessions and a total amount coming to you

Or if you need to know historical earnings you can log in to Gusto at anytime to view what you have already been paid

ALWAYS DO ATTENDANCE AND DO IT ON TIME TO GET PAID CORRECTLY